



KENTUCKY REGISTERED SANITARIAN EXAMINING COMMITTEE

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Secretary-Cabinet Representative

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Roy Foushee, R.S.
Committee Chair

The meeting of the Registered Sanitarian Examining Committee was called to order by chair Roy Foushee on February 2, 2010. The meeting was held in Frankfort, KY.

Those in attendance were:

Roy Foushee	Central Area Director-Chair
Matt Rhodes	North Central Area Director
Dan Troutman	East Area Director
Guy F. Delius	Cabinet's Representative-Secretary

Persons not present: Juli Conner
 Beverley Joy Watkins

Guests: Jack Phipps, CHFS-DPH Budget Analyst
Dr. William D. Hacker, Commissioner, Department for Public Health
Dr. Steve Davis, Deputy Commissioner, Department for Public Health

The Committee reviewed the minutes from the November meeting. After a few clarifications the Committee approved the minutes.

Motion to approve the minutes: Matt Rhodes

Seconded by Dan Troutman.

Motion passed. In Favor 4. Not in favor 0.

The Committee worked on updating the R.S. Strategic Plan. Several revisions were provided. The Committee will continue the revision process until the plan is fully revised.

Dr. William Hacker, Commissioner and Dr. Steve Davis, Deputy Commissioner of the Department for Public Health addressed the Committee and thanked members for their valuable service and work to the Commonwealth. Both stated their appreciation for Environmental Health and the complexities that go along with the oversight and running of these programs statewide. They attested to the successes of the Committee and the valuable work of this profession statewide.

The Committee thanked them for taking the time to meet with the group and to have an opportunity to discuss the vision/direction of Kentucky's environmental health programs with our leadership.

To Protect and Promote the Public's Health by Ensuring a Sanitary, Safe and Healthy Environment to Live and Prosper



Jack Phipps with the Cabinet's DPH-Financial Management office addressed the committee. He discussed the process of reconciling our Committee financial numbers with the Cabinet numbers. Guy stated this process helps ensure that we have two procedural processes in place to better track our finances and cross track the figures. Guy stated that with our recently adopted cash handling procedures, these systems together should be a good system to safeguard our R.S. funds. Mr. Phipps said the Committee processes and procedures appeared to be appropriate and acceptable. Mr. Phipps commented that the committee has done a good job of building up funds, so that we are in a financially secure position.

The Committee discussed ways we may utilize funding for special projects that would help our profession. Suggestions were that we would like to use some funding for Training and Educational functions and to use for educational tools such as jump drives, etc. The Committee will discuss more at the next meeting.

Guy provided the expenditure and revenue tracking forms to the committee from Joy.

The committee reviewed the expenditures and revenue's.

Motion to accept the report, Dan Troutman.

Matt Rhodes Seconded.

Motion passed. In favor 3. Not in Favor 0

The Committee discussed terms of service for Committee directors.

Guy will be sending a letter to council regarding terms of service for Committee directors.

Prior to the meeting, Juli Conner provided the Committee with the draft winter news letter. The Committee appreciated the work and made some minor suggestive changes. There have been several computer glitches that have slowed the progression of the news letter, but Juli hoped to have available in final format soon.

There was discussion if we could contract out the services to formulate the news letter.

The Committee discussed the exam and possibilities of developing a new exam due in part to the study reference books being no longer in circulation. The Committee suggested that on a new exam the parts of housing, solid waste and institutional environments remain topics for questions on the exam.

The Committee needed and agreed to check on 3 volumes of Salvato and to check on Marriot for planned revisions, to ensure these books would not be outdated and out of circulation with a new exam.

Motion to proceed with discussions with a university partner to outline processes and procedures involved with the development of a new exam, Dan Troutman.

Matt Rhodes Seconded.

In favor 3. Not in favor 0.

The Committee reviewed nomination and support letters for the 2010 R.S. Training Award.

There were three (3) very good applicants. After much discussion the Committee agreed on Mr. Jackie Cole of Pike County Health Department as the 2010 award recipient. The information in Mr. Coles nomination and multiple support letters outweighed other applicants.

Motion to award the 2010 Training Award to Mr. Jackie Cole, was made by Dan Troutman.

Matt Rhodes Seconded.

In Favor 3. Not in Favor 0.

The Committee discussed the pass-fail rate for exam takers. The rate appears to be at approximately 45% passage rate for first time takers. The rate increases to 96% for persons taking it 3 times. The Committee will review the percentages throughout the year.

The Committee reviewed test evaluations. Several questions were reviewed, comparing the questions with the reference book and exam. No changes were recommended at this time.

The Committee discussed Environmental Health Marketing. Chris Smith of the Division of Public Health Protection and Safety gave an overview of his groups marketing efforts. Slogans were discussed to help brand our profession, such as "we've been there". The Committee discussed magnets, beverage huggy's, pens and other means to help get our information out to citizens. The Committee discussed a banner and signs to disseminate health information. Dan Troutman said he would check on the availability of signs to be used for public relations.

The Committee was asked to consider some slogans to submit to Guy for voting at a later date. Matt Rhodes asked if we could have an Email listing of R.S. in each director area so we can touch base with our constituents quickly.

Guy discussed Environmental Health Week (March 22-26, 2010). This has been a group effort with KAMFES, the R.S. Committee, the Cabinet, and others working together to make it happen. We will have the Governors Proclamation in place. Guy will send the information to all local health departments and environmental health personnel to inform. Guy also discussed the need to have press releases and have "events" statewide so that we can capitalize on the moment, and best showcase our profession to as many persons as we can. The Committee was asked to have an event in your area to help make sure we touch as many as possible.

The Committee reviewed an applicant for Registration. The Committee was unable to determine the course work completed as the transcripts were not in English. The Committee agreed to request the applicant to provide the transcripts in English.

The Committee reviewed a request for reciprocity from Holly Wilson regarding her NEHA credential. The appropriate documents were provided to ensure Ms. Wilson was a NEHA member in good standing.

Motion to approve the reciprocity request, by Matt Rhodes.

Seconded by Dan Troutman.

In Favor 3. Not In Favor 0.

Guy discussed the many 2010 legislative bills that will affect environmental health in Kentucky if passed.

HB 44: Mold

HB354: Bed and Breakfast

HB 494: Radon

HB 595: Emergency Response Commission

HB 594 Milk

HB 566: Milk

HB 246: Menu Labeling

SB 185: Radon

SB 34: Pools

SB 85: PHPS-Milk

SB 86: Menu labeling

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Guy discussed the ongoing development of Environmental Strike Teams. These teams will be used in response to environmental hazard conditions due to disaster and emergency. Kathy Fowler, Assistant Director of PHPS, has been a big help in the process development. The Committee was provided with the names and proposals for the makeup of these teams.

The Committee reviewed new applicants that have successfully completed the Exam.

Joshua Kaiser

Andrew Wilson

Valerie Anne Dykes

Shadrick Douglas Adams

Martin Lee Blackburn

Keith Jason Mills

Motion to award credentials to the new Registered Sanitarians, Dan Troutman.

Seconded by Matt Rhodes.

In favor 3. Not in Favor 0.

The Committee discussed the next meeting dates and locations.

Lake Barkley, April 6-7, 2010.